

# Beresford Montessori

## Photo/Video Usage Consent Form

We sometimes take photographs or video footage for publicity purposes. These images may appear in our printed publications, on our website, or both. We may also send them to the news media.

Before using any pictures, we need your permission. Please answer questions 1 and 2 below, then sign and date the form where shown.

Please check:  Yes or  No

1. May we use your image(s), or those of your child(ren) if under 18, in our publicity material, including printed publications, videos and our website (delete if this does not apply)?

Yes /  No

*Please note that websites can be viewed throughout the world, not just in the United States where US law applies. This form is valid for five years from the date of signing.*

2. We sometimes send publicity material about our services, including photographs where appropriate, to the news media, especially the local press. Can we use your photograph, or your child's, in this way?

Yes /  No

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Please print your name in capitals (and your child's name if appropriate):

\_\_\_\_\_

Signed: \_\_\_\_\_

Name: \_\_\_\_\_ Job title: \_\_\_\_\_

FOR INTERNAL USE

Event and location: \_\_\_\_\_

Contact details for person photographed (if needed): \_\_\_\_\_

\_\_\_\_\_

Photographer's name: \_\_\_\_\_

## **Conditions of use**

1. This form is valid for five years from the date of signing. The consent will automatically expire after this time.
2. We will not re-use any images after this time.
3. We will not include details or full names (which means first name **and** surname) of any child or adult in an image on video, on our website, or in printed publications, without good reason.
4. We will not include personal e-mail or postal addresses, or telephone or fax numbers on video or on our website or in printed publications.
5. If we use images of individual children, we will not use the name of that child in the accompanying text or photo caption without good reason.
6. We may use group images with very general labels, such as “making Christmas decorations”.
7. We will only use images of children who are suitably dressed, to reduce the risk of such images being used inappropriately.